

## General Insurance Requirements for Co-Sponsored Events

### Minimum requirements for event approval:

- 1) \$1,000,000 of General Liability Insurance from the Promotor of the cosponsored event. The policy period must include the date of set up thru tear down. The Named Insured on the policy must match the name on the Cosponsor Application.
- 2) If alcohol will be sold or served, \$1,000,000 of Liquor Liability Insurance is required from the Promoter **AND** the entity pulling the liquor permit (if different).
- 3) If fireworks will be used, \$1,000,000 of General Liability Insurance is required from the fireworks company.

Once these requirements are met, the event itself can generally be approved.

### Other insurance that may be needed:

- 1) If a private security company will be used, \$1,000,000 of General Liability Insurance will be required from the security company before they can operate.
- 2) Certain amusement activities, including but not limited to bounce houses and rock walls, require \$1,000,000 of General Liability Insurance from the amusement company before they can operate.

### Additional Insured Status:

Any and all insurance ultimately required by the City shall name the "City of St. Petersburg" as an additional insured. The address to use for the City is PO Box 2842, St. Petersburg, FL 33731.

\*These requirements are meant to give a general idea of the insurance needed for a Cosponsored event but are not "set in stone." Each event is ultimately reviewed on a case by case basis and is up to the Risk Management department to ultimately determine what is required for each event.

Please send all necessary Certificates of Insurance to Anthony Rotella via email ([anthony.rotella@stpete.org](mailto:anthony.rotella@stpete.org)). If you have any questions, he can be reached at 727-893-7314.