



Application for Facility Use Parks and Recreation Department

1400 19th Street North • St. Petersburg, FL 33713
(727) 893-7441

Receipt of the application is not a guarantee of facility use. Application will not be finalized until approved and executed by the Parks and Recreation Superintendent or designee.

Today's Date _____

Name of Applicant _____

Organization (if applicable) _____

All paperwork, including any refunds, will be made out in the organization's name.

Is your Organization tax exempt? Yes No If yes, please attach a copy.

Address _____

City _____ State _____ Zip Code _____

Phone numbers Main _____ Cell _____

 Work _____ Fax _____

Email Address _____

Secondary Contact _____ Phone _____

Event Details

Type of City Facility Park Center Field Pool

Name of Complex _____

Name of Facility _____

Event Name _____

Event Description

Special requests or additional information

Event Dates and Times

Day of Week	Date <small>YY MM</small> <i>Please include all setup takedown times</i>	Start Time	End Time
Sunday			
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			

Dates to be excluded or further details regarding times

Additional Information

- Alcohol Use _____
- Teen Use _____
- Participant Ages _____
- Chaperones/Supervising Adults _____
- Admission/Donations Charged _____
- Public/Advertised Event _____
- Liability Insurance _____ Phone _____
- Concessions/Merchandise Sold _____
- Refreshments Consumed (not sold) _____
- Event Time (not including setup and takedown) _____

Additional Information for Park/Shelter Use

- Restrooms _____
- Electricity _____
- Generator _____
- Inflatable _____
- Loud Speaker _____
- Amplified Music _____
- DJ Service _____
- Tents _____
- Fencing _____
- Banners/Signs _____
- Public Speech _____

Additional Information for Field Use

- Licensed Security Company _____ Phone _____
- Bases Only _____
- Full Game Prep _____
- Field Lining _____
- City Staff _____
- Press Box/Scoreboard _____
- Lights _____